



Cherokee County Fire & Emergency Services
 Community Risk Reduction Division
 Fire Marshal's Office
 1130 Bluffs Parkway Canton, Georgia, 30114
 678-493-6290 office
 firemarshal@cherokeega.com

Letter of Intent for use of a Structure

Name: _____

Address: _____

City/State: : _____

CityView Number: : _____

Commercial or Residential Use: _____

(The “USE” field must be either be handwritten or typed. The typed the document must not be able to be altered.)

The purpose of this letter is to determine if the structure will be used for commercial or residential. If the use is commercial, the building will fall under the review of the Cherokee County Fire Marshal’s Office. If the use is residential, the Cherokee County Fire Marshal’s Office does not review residential plans.

If this building is to have the general public in the building, then the building will be considered commercial.

If in the future the use changes from residential to commercial you be required to comply will all commercial requirements.

- a. The following items will be required for a commercial building:
 - i. A fire hydrant within 400 feet from all parts of an unsprinklered building.
 - ii. A fire hydrant within 600 feet from all parts of a sprinklered building.
 - iii. All adopted codes by the Cherokee County Fire Marshal’s Office.
 - iv. Turning radius that complies with all applicable codes for all interior and exterior turning radius.
 - v. A minimum of 24-foot parking lot driveway width.
 - vi. The fire department turnaround must be designed at a minimum to the 2018 International Fire Code Appendix D.
 - vii. The fire department access road must be designed as per the 2018 International Fire Code

This form must be emailed back to djbaiamonte@cherokeega.com to continue your building permit process. The plan review will not be completed until the document is received.

Name: _____

(This must be an original signature or digitally signed)

Date: _____